

# **Citizens for Pennsylvania's Future**

## Financial Statements

Years Ended June 30, 2022 and 2021  
with Independent Auditor's Report

**MaherDuessel**

A horizontal bar is positioned below the company name. The left portion of the bar is black, and the right portion is blue, matching the color of the 'D' in the company name.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

YEARS ENDED JUNE 30, 2022 AND 2021

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## Independent Auditor's Report

**Board of Directors  
Citizens for Pennsylvania's Future**

### Report on the Audit of the Financial Statements

#### **Opinion**

We have audited the accompanying financial statements of the Citizens for Pennsylvania's Future (PennFuture), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the PennFuture as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the PennFuture, and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the PennFuture's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the PennFuture's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the PennFuture's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

*Maher Duessel*

Harrisburg, Pennsylvania  
December 13, 2022

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2022 AND 2021

|   | <u>2022</u>                       | <u>2021</u>                       |
|---|-----------------------------------|-----------------------------------|
| <b>Assets</b>                           |                                   |                                   |
| <hr/>                                   |                                   |                                   |
| Current assets:                         |                                   |                                   |
| Cash and cash equivalents               | \$ 533,004                        | \$ 1,321,765                      |
| Grants receivable                       | 34,909                            | 888,732                           |
| Other receivables                       | 13,586                            | 11,889                            |
| Prepaid expenses                        | <u>67,837</u>                     | <u>38,898</u>                     |
| Total current assets                    | <u>649,336</u>                    | <u>2,261,284</u>                  |
| Restricted cash                         | 27,409                            | 29,254                            |
| Investments                             | 2,342,602                         | 2,782,673                         |
| Property and equipment, net             | 480,654                           | 416,239                           |
| Other assets:                           |                                   |                                   |
| Security deposits                       | <u>9,128</u>                      | <u>9,928</u>                      |
| Total other assets                      | <u>9,128</u>                      | <u>9,928</u>                      |
| <b>Total Assets</b>                     | <b><u><u>\$ 3,509,129</u></u></b> | <b><u><u>\$ 5,499,378</u></u></b> |
| <br>                                    |                                   |                                   |
| <b>Liabilities and Net Assets</b>       |                                   |                                   |
| <hr/>                                   |                                   |                                   |
| Current liabilities:                    |                                   |                                   |
| Accounts payable and accrued expenses   | \$ 233,815                        | \$ 273,089                        |
| Deferred revenue                        | 14,500                            | 16,002                            |
| Health Care Settlement                  | <u>27,409</u>                     | <u>29,254</u>                     |
| Total Current Liabilities               | <u>275,724</u>                    | <u>318,345</u>                    |
| Net Assets:                             |                                   |                                   |
| Without donor restrictions              | 798,203                           | 1,736,965                         |
| With donor restrictions                 | <u>2,435,202</u>                  | <u>3,444,068</u>                  |
| Total Net Assets                        | <u>3,233,405</u>                  | <u>5,181,033</u>                  |
| <b>Total Liabilities and Net Assets</b> | <b><u><u>\$ 3,509,129</u></u></b> | <b><u><u>\$ 5,499,378</u></u></b> |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENTS OF ACTIVITIES

YEAR ENDED JUNE 30, 2022

|                                      | Without Donor<br>Restrictions | With Donor<br>Restrictions | Total        |
|--------------------------------------|-------------------------------|----------------------------|--------------|
| <b>Revenues and Other Support:</b>   |                               |                            |              |
| Grants                               | \$ 2,800                      | \$ 1,861,144               | \$ 1,863,944 |
| Contributions                        | 311,969                       | -                          | 311,969      |
| Membership fees                      | 36,122                        | -                          | 36,122       |
| Special events                       | 6,101                         | -                          | 6,101        |
| Rental income                        | 52,838                        | -                          | 52,838       |
| Investment loss, net                 | (430,138)                     | -                          | (430,138)    |
| Other income                         | 82,713                        | -                          | 82,713       |
| Net assets released from restriction | 2,870,010                     | (2,870,010)                | -            |
|                                      |                               |                            |              |
| Total revenues and other support     | 2,932,415                     | (1,008,866)                | 1,923,549    |
|                                      |                               |                            |              |
| <b>Expenses:</b>                     |                               |                            |              |
| Program services                     | 2,882,673                     | -                          | 2,882,673    |
| Supporting services:                 |                               |                            |              |
| Management and general               | 553,007                       | -                          | 553,007      |
| Management and general - lobbying    | 49,178                        | -                          | 49,178       |
| Fundraising                          | 386,319                       | -                          | 386,319      |
|                                      |                               |                            |              |
| Total expenses                       | 3,871,177                     | -                          | 3,871,177    |
|                                      |                               |                            |              |
| <b>Change in Net Assets</b>          | (938,762)                     | (1,008,866)                | (1,947,628)  |
|                                      |                               |                            |              |
| <b>Net Assets:</b>                   |                               |                            |              |
| Beginning of year                    | 1,736,965                     | 3,444,068                  | 5,181,033    |
| End of year                          | \$ 798,203                    | \$ 2,435,202               | \$ 3,233,405 |
|                                      |                               |                            |              |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENTS OF ACTIVITIES

YEAR ENDED JUNE 30, 2021

|   | Without Donor<br>Restrictions | With Donor<br>Restrictions | Total        |
|---|-------------------------------|----------------------------|--------------|
| <b>Revenues and Other Support:</b>        |                               |                            |              |
| Grants                                    | \$ 54,802                     | \$ 3,489,287               | \$ 3,544,089 |
| Contributions                             | 195,505                       | -                          | 195,505      |
| Membership fees                           | 36,165                        | -                          | 36,165       |
| Special events                            | 10,884                        | -                          | 10,884       |
| Rental income                             | 50,055                        | -                          | 50,055       |
| Investment income, net                    | 946,578                       | -                          | 946,578      |
| Paycheck Protection Plan Loan forgiveness | 310,221                       | -                          | 310,221      |
| Other income                              | 10,017                        | -                          | 10,017       |
| Net assets released from restriction      | 2,694,881                     | (2,694,881)                | -            |
| Total revenues and other support          | 4,309,108                     | 794,406                    | 5,103,514    |
| <b>Expenses:</b>                          |                               |                            |              |
| Program services                          | 2,607,752                     | -                          | 2,607,752    |
| Supporting services:                      |                               |                            |              |
| Management and general                    | 415,065                       | -                          | 415,065      |
| Management and general - lobbying         | 63,563                        | -                          | 63,563       |
| Fundraising                               | 330,708                       | -                          | 330,708      |
| Total expenses                            | 3,417,088                     | -                          | 3,417,088    |
| <b>Change in Net Assets</b>               | 892,020                       | 794,406                    | 1,686,426    |
| <b>Net Assets:</b>                        |                               |                            |              |
| Beginning of year                         | 844,945                       | 2,649,662                  | 3,494,607    |
| End of year                               | \$ 1,736,965                  | \$ 3,444,068               | \$ 5,181,033 |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022

|  | Program<br>Services        | Management<br>and<br>General | Management<br>and<br>General -<br>Lobbying | Fundraising              | Total                      |
|--|----------------------------|------------------------------|--|--------------------------|----------------------------|
| Payroll                                  | \$ 1,427,033               | \$ 176,891                   | \$ 36,656                                  | \$ 280,108               | \$ 1,920,688               |
| Payroll taxes and other fringe benefits  | 296,418                    | 42,983                       | 8,590                                      | 46,819                   | 394,810                    |
| Advertising and communications           | 9,129                      | 3,203                        | -  | 1,811                    | 14,143                     |
| Bank and credit card charges             | 1,164                      | 4,693                        | -  | -                        | 5,857                      |
| Consultants and contract labor           | 768,779                    | 49,445                       | 376  | 4,210                    | 822,810                    |
| Conferences and meetings                 | 5,875                      | 464                          | 106  | 1,200                    | 7,645                      |
| Depreciation                             | 17,971                     | 350                          | 574  | 2,988                    | 21,883                     |
| Dues, subscriptions, and membership fees | 47,893                     | 8,709                        | 13   | 484                      | 57,099                     |
| Grants paid                              | 38,089                     | -                            | -  | -                        | 38,089                     |
| Insurance                                | 15,672                     | 15,021                       | -  | -                        | 30,693                     |
| Internet and computer expenses           | 27,369                     | 55,133                       | 127  | 1,952                    | 84,581                     |
| Occupancy costs                          | 142,582                    | 18,309                       | 694  | 12,744                   | 174,329                    |
| Office equipment leases and maintenance  | -                          | 5,473                        | -  | -                        | 5,473                      |
| Postage                                  | 1,177                      | 1,339                        | -  | 5,140                    | 7,656                      |
| Printing and publications                | 11,650                     | 2,091                        | -  | 27,030                   | 40,771                     |
| Professional fees                        | 9,390                      | 149,707                      | -  | -                        | 159,097                    |
| Research and other                       | 10,091                     | 1,236                        | -  | -                        | 11,327                     |
| Supplies                                 | 3,342                      | 7,995                        | -  | 83                       | 11,420                     |
| Telephone                                | 15,079                     | 590                          | 129  | 885                      | 16,683                     |
| Travel and meals                         | 33,970                     | 9,375                        | 1,913                                      | 865                      | 46,123                     |
| <b>Total expenses</b>                    | <b><u>\$ 2,882,673</u></b> | <b><u>\$ 553,007</u></b>     | <b><u>\$ 49,178</u></b>                    | <b><u>\$ 386,319</u></b> | <b><u>\$ 3,871,177</u></b> |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021

|  | Program<br>Services | Management<br>and<br>General | Management<br>and<br>General -<br>Lobbying | Fundraising       | Total               |
|--|---------------------|------------------------------|--|-------------------|---------------------|
| Payroll                                  | \$ 1,197,599        | \$ 125,918                   | \$ 41,110                                  | \$ 223,175        | \$ 1,587,802        |
| Payroll taxes and other fringe benefits  | 267,268             | 25,701                       | 10,204                                     | 43,407            | 346,580             |
| Advertising and communications           | 112,553             | 567                          | 3,962                                      | 3,275             | 120,357             |
| Bank and credit card charges             | 121                 | 3,924                        | -  | -                 | 4,045               |
| Consultants and contract labor           | 754,936             | 353                          | 4,069                                      | 3,828             | 763,186             |
| Conferences and meetings                 | 3,716               | 348                          | -  | 2,703             | 6,767               |
| Depreciation                             | 15,593              | 260                          | 837  | 3,469             | 20,159              |
| Dues, subscriptions, and membership fees | 26,107              | 6,583                        | -  | 405               | 33,095              |
| Grants paid                              | 25,372              | -                            | -  | -                 | 25,372              |
| Insurance                                | 15,493              | 13,928                       | -  | -                 | 29,421              |
| Internet and computer expenses           | 26,668              | 37,345                       | 155  | 3,680             | 67,848              |
| Occupancy costs                          | 110,392             | 55,178                       | 2,753                                      | 19,101            | 187,424             |
| Office equipment leases and maintenance  | -                   | 4,700                        | -  | -                 | 4,700               |
| Postage                                  | 594                 | 1,521                        | -  | 4,046             | 6,161               |
| Printing and publications                | 3,320               | 209                          | -  | 19,997            | 23,526              |
| Professional fees                        | 7,400               | 133,115                      | 50   | -                 | 140,565             |
| Research and other                       | 16,961              | 51                           | -  | 476               | 17,488              |
| Supplies                                 | 5,326               | 4,576                        | -  | 1,931             | 11,833              |
| Telephone                                | 13,170              | 641                          | 330  | 1,172             | 15,313              |
| Travel and meals                         | 5,163               | 147                          | 93   | 43                | 5,446               |
|  | <u>\$ 2,607,752</u> | <u>\$ 415,065</u>            | <u>\$ 63,563</u>                           | <u>\$ 330,708</u> | <u>\$ 3,417,088</u> |
| Total expenses                           | <u>\$ 2,607,752</u> | <u>\$ 415,065</u>            | <u>\$ 63,563</u>                           | <u>\$ 330,708</u> | <u>\$ 3,417,088</u> |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2022 AND 2021

|  | 2022           | 2021         |
|--|----------------|--------------|
| <b>Cash Flows From Operating Activities:</b>   |                |              |
| Change in net assets   | \$ (1,947,628) | \$ 1,686,426 |
| Adjustments to reconcile change in net assets to net cash and cash equivalents provided by (used in) operating activities: |                |              |
| Depreciation   | 21,883         | 20,159       |
| Realized (gain) loss on sale of investments  | (74,367)       | (395,739)    |
| Unrealized (gain) loss on investments  | 568,209        | (518,533)    |
| Loss on disposal of assets   | -              | 669          |
| Forgiveness of Paycheck Protection Plan Loan   | -              | (310,221)    |
| Non-cash contributions   | -              | (1,074)      |
| (Increase) decrease in assets:   |                |              |
| Grants receivable  | 853,823        | (422,232)    |
| Other receivables  | (1,697)        | 8,757        |
| Prepaid expenses   | (28,939)       | 3,224        |
| Security deposits  | 800            | 440          |
| Increase (decrease) in liabilities:  |                |              |
| Accounts payable and accrued expenses  | (39,274)       | (8,302)      |
| Deferred revenue   | (1,502)        | 4,034        |
| Health Care Settlement   | (1,845)        | (2,028)      |
| Net cash and cash equivalents provided by (used in) operating activities   | (650,537)      | 65,580       |
| <b>Cash Flows From Investing Activities:</b>   |                |              |
| Proceeds from sale of investments  | 382,916        | 720,151      |
| Purchase of investments  | (436,687)      | (629,233)    |
| Acquisition of property and equipment  | (86,298)       | (11,364)     |
| Net cash and cash equivalents provided by (used in) investing activities   | (140,069)      | 79,554       |
| <b>Net Increase (Decrease) in Cash, Cash Equivalents, and Restricted Cash</b>  | (790,606)      | 145,134      |
| <b>Cash, Cash Equivalents, and Restricted Cash:</b>  |                |              |
| Beginning of year  | 1,351,019      | 1,205,885    |
| End of year  | \$ 560,413     | \$ 1,351,019 |
| <b>Composition of Cash, Cash Equivalents, and Restricted Cash:</b>   |                |              |
| Cash and cash equivalents  | \$ 533,004     | \$ 1,321,765 |
| Restricted cash  | 27,409         | 29,254       |
| Total cash, cash equivalents, and restricted cash  | \$ 560,413     | \$ 1,351,019 |

The accompanying notes are an integral part of these financial statements.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### 1. Summary of Significant Accounting Policies

This summary of significant accounting policies of Citizens for Pennsylvania's Future (PennFuture) is presented to assist in understanding the organization's financial statements. The financial statements and notes are the representations of the organization's management, who is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of these financial statements.

#### Nature of Activities

PennFuture is a non-profit organization that engages in multi-faceted activities designed to help Pennsylvanians protect their natural resources while preserving their economic security. PennFuture advances its mission by providing citizens, organizations, and members with education, technical assistance, and legal representation. PennFuture is committed to furnish leadership, information, and technical assistance to enable government, businesses, nonprofit organizations, community groups, and individuals to develop an environmentally sensitive and prosperous economy. PennFuture's revenue comes primarily from grants and contributions.

#### Basis of Accounting

Assets, liabilities, revenues, and expenses are recognized on the accrual basis of accounting.

#### Financial Statement Presentation

Net assets, revenue, and releases from restriction are classified based on the existence or absence of donor restrictions. Accordingly, the net assets of PennFuture and the changes therein are classified and reported in two categories of net assets. The two categories are differentiated as follows:

*Without Donor Restrictions* - Net assets without donor restrictions consist of assets that can be used at the discretion of PennFuture to support operations.

*With Donor Restrictions* – Net assets with donor restrictions consist of assets that are restricted by a donor to be used for a specific purpose or in a future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with donor's instructions, or when the stipulated time has passed. Other donor-imposed restrictions on net assets are permanent in

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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nature. These net assets have been restricted by donors to be maintained in perpetuity. As of June 30, 2022 and 2021, PennFuture did not have any net assets with donor restrictions that were permanent in nature.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions when not donor restricted. Expirations of net assets with donor restrictions that are temporary in nature (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions. Temporarily restricted revenues received and released in the same year are reported as increases in net assets with donor restrictions that are temporary in nature.

### Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Cash and Cash Equivalents

For the purposes of the Statements of Cash Flows, PennFuture considers all checking, savings and money market accounts held in financial institutions to be cash and cash equivalents.

### Grants Receivable

Grants receivable are due in less than one year.

PennFuture provides for uncollectible grants using the allowance method, which is based on management's judgment concerning historical collectability and analysis of individual grants. Past due grants are individually analyzed for collectability and written off when all efforts at collection have been exhausted. As of June 30, 2022 and 2021, there was no allowance for uncollectible grant receivables.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### Investments

Investments are stated at fair value. Quoted market prices in active markets for identical assets were used as fair value when available. Investments held in common stocks, equity mutual funds, bond mutual funds, and exchange traded funds are valued at the daily closing price as reported by the asset. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Investment securities are exposed to various risks, such as interest rate, market, and credit risk. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the value of investment securities could occur in the near term and that such changes could materially affect the amounts reported in the Statements of Financial Position.

### Fair Value Measurements

PennFuture has categorized its investments based on the fair value hierarchy. Fair values for Level 1 investments are determined by reference to quoted market prices and other relevant information generated by market transactions. Level 1 investments held by PennFuture include common stocks, equity mutual funds, bond mutual funds, and exchange traded funds.

Investments whose values are based on quoted prices in markets that are not active, or model inputs that are observable either directly or indirectly for substantially the full term of the asset, are classified within Level 2. PennFuture has no Level 2 investments.

Investments whose values are based on prices or valuation techniques that require inputs that are both unobservable and significant to the overall fair value measurement are classified within Level 3. PennFuture has no Level 3 investments.

### Property and Equipment

Property and equipment are stated at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from five to forty years. PennFuture capitalizes all assets in excess of \$1,000 with a useful life extending beyond one year.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### Compensated Absences

Full-time employees earn paid leave based on length of service. For the year ended June 30, 2022, employees may carry over no more than 40 hours of paid leave from one anniversary date to the next. For the year ended June 30, 2021, employees may carry over from one anniversary date to the next no more 40 hours if hired after August 28, 2018 or if hired on or before August 28, 2018 and anniversary date during January – June or 80 hours if hired on or before August 28, 2018 and anniversary date during July – December. An employee separated from employment will be paid for earned unused leave. As of June 30, 2022 and 2021, PennFuture accrued \$65,891 and \$65,370, respectively, in compensated absences.

### Grants and Contributions

Grants and contributions received are evaluated using the decision tree in the Accounting Standards Codification (ASC) 958-605-55-1A to determine the applicable accounting model. Most of the grants and contributions received by PennFuture are considered to be non-exchange transactions.

A decision tree is also used to determine whether grants and contributions received are conditional or unconditional. Both barriers and right of return/release need to exist in order to designate a contribution as conditional. Once designated, the revenue is recognized when the conditions are met.

Unconditional grants and contributions are recorded as those with donor restrictions or without donor restrictions depending on the existence of donor-imposed restrictions, typically limiting purpose or timing of the grant or contribution.

### Revenue and Revenue Recognition

Membership Dues and Deferred Revenue - PennFuture receives membership fees from various sources that are not deemed to be contributions. Members receive the organization's e-publications, action alerts, and invitations to events, as well as the annual report and newsletter. PennFuture recognizes the membership dues ratably over the membership period. The membership fees revenue received for future periods has been recorded as deferred revenue.

Special Events – PennFuture records special events revenue equal to the fair value of direct benefits to donors and contribution income for the excess received when the event takes place.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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Rental Income – PennFuture recognizes rental income when the performance obligations of providing space for the tenants are satisfied.

Other Income – PennFuture receives revenue for payment of legal services and reimbursement of shared service expenses.

### Legal Income

PennFuture's law staff serves as a watchdog over regulatory agencies, filing comments and action letters to guarantee that Pennsylvania's environment and public health are protected to the fullest extent of the law. PennFuture also files court actions to force polluters to comply with the law. Should PennFuture win the case, the organization will recognize legal fee income in the year the case was settled, which helps to cover the costs of the attorneys' fees related to the cases.

### Functional Expenses

Directly identifiable expenses are charged to programs and supporting activities. Expenses related to more than one function are charged to programs and supporting services using an allocation based on employee time spent between program and supporting activities. Program expenses constitute those related to providing citizens, organizations, and members with education, technical assistance, and legal representation. Administrative expenses constitute fees and activities that are not identifiable with a single program, fundraising activity, or operational activity, but that are indispensable to the conduct of those activities and to PennFuture's existence. Fundraising expenses are those which are directly related to the development function at the organization.

### Income Taxes

PennFuture qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal or state income taxes. In addition, PennFuture qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation. PennFuture follows the income tax standard for uncertain tax positions. The application of this standard has no impact on PennFuture's financial statements. PennFuture's informational tax returns are subject to review and examination by federal, state, and local authorities generally for three years after they are filed. PennFuture is not aware of any activities that would jeopardize its tax-exempt status. Further, PennFuture annually files a Form 990.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### Adopted Accounting Standards Update

The requirements of the following Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) were adopted during the year ended June 30, 2022:

ASU 2018-15, *"Customers Accounting for Implementation Costs Incurred in a Cloud Computing Arrangement that is a Service Contract."* The amendments in this update align the requirements for capitalizing implementation costs incurred in a hosting arrangement that is a service contract with the requirements for capitalizing costs incurred to develop or obtain internal-use software. The implementation of this standard had no effect.

ASU 2020-07, *"Not-For-Profit Entities (Subtopic 958): Presentation and Disclosures by Not-For-Profit Entities for Contributed Nonfinancial Assets."* The amendments in this update expand upon the presentation and disclosure of contributed nonfinancial assets to provide the reader of the financial statements a clearer understanding of the types of nonfinancial assets received and how they are utilized and recognized by the not-for-profit organization. The implementation of this standard was applied retrospectively to all periods presented. Implementation resulted in no financial statement disclosure modifications.

### Pending Accounting Standards Update

ASU 2016-02, *"Leases (Topic 842),"* is effective for PennFuture's financial statements for the year ending June 30, 2023. This amendment will require lessees to recognize assets and liabilities on the Statement of Financial Position for the rights and obligations created by all leases with terms of more than twelve months. Disclosures also will be required by lessees to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from leases.

Management has not yet determined the impact of this amendment on PennFuture's financial statements.

### Subsequent Events

Subsequent events have been evaluated through the Independent Auditor's Report date, which is the date the financial statements were available to be issued.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### 2. Liquidity and Availability

PennFuture considers all expenditures related to its ongoing program activities, as well as the administrative and general expenditures required to support these activities, to be general operating expenditures. Historically, PennFuture receives a majority of support for operating expenditures from grants and contributions without donor restrictions and grants and contributions with donor restrictions. PennFuture also receives rental income. PennFuture regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds.

In addition to financial assets available to meet general expenditures over the next 12 months, PennFuture strives to operate with a balanced budget and in typical years anticipates collecting sufficient revenue to cover general expenditures.

The following represents PennFuture's financial assets at June 30:

|   | <u>2022</u>       | <u>2021</u>         |
|---|-------------------|---------------------|
| Cash and cash equivalents   | \$ 533,004        | \$ 1,321,765        |
| Investments   | 2,342,602         | 2,782,673           |
| Grants receivable   | 34,909            | 888,732             |
| Other receivables   | <u>13,586</u>     | <u>6,429</u>        |
| Total financial assets  | 2,924,101         | 4,999,599           |
| Less: amounts with donor restrictions   | <u>2,435,202</u>  | <u>3,444,068</u>    |
| Financial assets available to meet cash needs<br>for general expenses within one year | <u>\$ 488,899</u> | <u>\$ 1,555,531</u> |

### 3. Cash Concentrations

Cash and cash equivalents potentially subject PennFuture to a concentration credit risk. The balances in checking and savings accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to certain limits. At times, cash in bank deposit accounts may exceed FDIC insurable limits.

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# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

### 4. Investments and Interest in Other Organization

The following table sets forth by level, within the fair value hierarchy, the investments at fair value and cost as of June 30:

|                        | Level | 2022                |                     | 2021                |                     |
|------------------------|-------|---------------------|---------------------|---------------------|---------------------|
|                        |       | Fair Value          | Cost                | Fair Value          | Cost                |
| Common stocks:         |       |                     |                     |                     |                     |
| Materials              | 1     | \$ 53,774           | 52,641              | \$ 91,693           | \$ 77,977           |
| Energy                 | 1     | 1,115               | 491                 | 813                 | 491                 |
| Information technology | 1     | 98,271              | 58,787              | 127,472             | 57,994              |
| Consumer discretionary | 1     | 226,283             | 116,593             | 290,438             | 126,215             |
| Consumer staples       | 1     | 22,562              | 20,980              | 15,780              | 12,746              |
| Industrials            | 1     | 33,617              | 41,798              | 48,687              | 42,136              |
| Financials             | 1     | 36,868              | 29,794              | 60,727              | 42,993              |
| Healthcare             | 1     | 56,193              | 42,548              | 61,690              | 49,727              |
| Utilities              | 1     | 4,205               | 3,324               | 3,458               | 3,091               |
| Real estate            | 1     | 238,780             | 139,303             | 214,764             | 109,320             |
| Telecom service        | 1     | 36,080              | 23,977              | 50,758              | 23,843              |
| Equity mutual funds:   |       |                     |                     |                     |                     |
| Large cap              | 1     | 268,892             | 272,656             | 291,185             | 172,179             |
| Small/mid cap          | 1     | 304,629             | 328,315             | 375,401             | 284,946             |
| Foreign large blend    | 1     | 125,550             | 144,865             | 220,001             | 213,000             |
| Bond mutual funds:     |       |                     |                     |                     |                     |
| U.S. Treasuries        | 1     | -                   | -                   | 12,899              | 12,400              |
| Mortgages/asset backed | 1     | -                   | -                   | 12,089              | 12,000              |
| Multi-sector           | 1     | 201,305             | 221,398             | 229,432             | 223,437             |
| Intermediate-term bond | 1     | 161,122             | 174,796             | 130,264             | 121,877             |
| Bank loan              | 1     | 23,523              | 25,120              | -                   | -                   |
| Exchange traded funds: |       |                     |                     |                     |                     |
| Large blend            | 1     | 146,897             | 127,174             | 177,949             | 123,790             |
| Fixed income           | 1     | 45,600              | 52,982              | 51,214              | 51,988              |
| Industrials            | 1     | 63,389              | 42,332              | 68,934              | 42,152              |
| Technology             | 1     | 7,571               | 14,357              | 12,931              | 14,265              |
| Miscellaneous sector   | 1     | 186,376             | 110,571             | 234,094             | 109,099             |
| Total investments      |       | <u>\$ 2,342,602</u> | <u>\$ 2,044,802</u> | <u>\$ 2,782,673</u> | <u>\$ 1,927,666</u> |

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

Investment income consisted of the following for the years ended June 30:

|   | <u>2022</u>         | <u>2021</u>       |
|---|---------------------|-------------------|
| Dividends and interest                      | \$ 84,727           | \$ 50,202         |
| Realized gain (loss) on sale of investments | 74,367              | 395,739           |
| Unrealized gain (loss) on investments       | (568,209)           | 518,533           |
| Investment expense                          | <u>(21,023)</u>     | <u>(17,896)</u>   |
| Investment income (loss), net               | <u>\$ (430,138)</u> | <u>\$ 946,578</u> |

PennFuture has a 39.8625% equity interest in PaceControls, LLC. The investment in PaceControls, LLC is accounted for under the equity method of accounting. The investment was carried at a zero value at June 30, 2022 and 2021.

A member of PennFuture's management was on the Board of Directors at PaceControls, LLC. through October 2017.

## 5. Property and Equipment

Property and equipment consisted of the following at June 30:

|                                | <u>2022</u>       | <u>2021</u>       |
|--------------------------------|-------------------|-------------------|
| Land                           | \$ 70,000         | \$ 70,000         |
| Buildings and improvements     | 728,167           | 646,161           |
| Furniture and fixtures         | 5,433             | 5,433             |
| Computer equipment             | 14,397            | 10,105            |
| Website                        | <u>49,741</u>     | <u>49,741</u>     |
|                                | 867,738           | 781,440           |
| Less: accumulated depreciation | <u>387,084</u>    | <u>365,201</u>    |
| Net property and equipment     | <u>\$ 480,654</u> | <u>\$ 416,239</u> |

Depreciation expense for the years ended June 30, 2022 and 2021 was \$21,883 and \$20,159, respectively.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### 6. Revenue from Contracts with Customers

The following table provides information about significant changes in the contract liabilities for the year ended June 30:

|   | <u>2022</u>      | <u>2021</u>      |
|---|------------------|------------------|
| Deferred membership dues, beginning of year   | \$ 16,002        | \$ 11,968        |
| Revenue recognized that was included in deferred membership dues at the beginning of the year | (16,002)         | (11,968)         |
| Increase in deferred revenue due to cash received   | <u>14,500</u>    | <u>16,002</u>    |
| Deferred membership dues, end of year   | <u>\$ 14,500</u> | <u>\$ 16,002</u> |

### 7. Health Care Settlement

In April 2020, PennFuture received a healthcare group financial settlement due to the overpayment of deductibles for the period of December 2018 through November 2019. The use of these funds is limited to future employee benefits. As of June 30, 2022 and 2021, the amount to be used was \$27,409 and \$29,254, respectively. This amount is shown as restricted cash on the statements of financial position.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

### 8. Net Assets With Donor Restrictions

Net assets with donor restrictions as of June 30, 2022 and 2021 are available for the following purposes:

|  | 2022     | 2021     |
|--|----------|----------|
| Coal-Tar Based Sealcoat Reduction Campaign   | \$ 7,444 | \$ 7,444 |
| Mt. Pleasant Township Substantive Validity Challenge   | 28,746   | 40,353   |
| Work Under the Climate Action Campaign   | 91,910   | 139,473  |
| Outreach and Advocacy Work to Reform the Renewable Fuel Standard   | 10,390   | 13,390   |
| Green in '18   | 10,000   | 10,000   |
| Dietel Grant - Voter Engagement  | 55,000   | 73,176   |
| Outreach and education in Philadelphia to elevate green stormwater infrastructure  | 564,805  | 816,738  |
| LCVEF Work Plan Grant  | -        | 5,323    |
| Protect the critical headwaters of the Delaware River  | 449,597  | 875,201  |
| Choose Clean Water Coalition   | 12,464   | 15,872   |
| PA CCWC Lead and Statewide Advocacy  | -        | 25,133   |
| Bucks County Environmental Organizing Project  | 97,490   | 192,533  |
| Advance Water Quality  | -        | 21,493   |
| Legal Internships  | 17,610   | 42,052   |
| Protecting Pennsylvania's Open Spaces and High Quality Streams   | -        | 126,945  |
| LCV Voter Registration   | -        | 17,522   |
| Keep Philly Clean & Water Clean Campaign   | -        | 30,212   |
| Reimagine Appalachia   | -        | 27,074   |
| To hire and equip an organizer in Chester County to expand the existing program to educate local officials through constituent engagement and continue building a sustainable volunteer advocacy program in strategic regions of the state | 11,673   | 11,673   |
| To advance sustainability, protect the environment, and foster community in Western PA   | 308      | 384,980  |
| Clean energy issues at the state level   | 7,523    | 18,312   |
| To help create a BMP Cost Share Program in PA  | 13,788   | 13,405   |
| Support of Advocates for Conservation and the Environment Program  | -        | 12,652   |
| Support policy work challenging fracked gas and petrochemical subsidies and buildout   | -        | 22,340   |
| Provide support for NWF's Natural Climate Solutions Federal Policy Platform  | 3,725    | 3,725    |
| Campbell 2020  | 11,558   | 21,033   |
| Serve as the coalition for Delaware River Watershed's state lead in PA   | 596      | 11,958   |
| Campbell Foundation CVPA 20-21   | -        | 16,313   |
| Moses Feldman  | -        | 6,141    |
| Mott Foundation 2020   | 41,334   | 108,705  |
| LCVEF Civic Engagement   | -        | 1,456    |
| LCVEF DEIJ   | -        | 20,000   |
| NRDC   | 2,669    | 2,669    |
| Chesapeake Bay Trust   | -        | 29,732   |
| 2021 LCV ECU   | -        | 25,000   |
| NRDC Action Fund   | 2,000    | 2,000    |
| LCVEF DFA  | -        | 72,502   |

(continued)

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

|  | <u>2022</u>        | <u>2021</u>        |
|--|--------------------|--------------------|
| Martin Legal intern Year 2                       | \$ 20,080          | \$ 19,952          |
| NWF Federal Climate                              | 1,927              | 9,680              |
| Energy Foundation 21-22                          | -                  | 135,100            |
| Foundation for PA Watershed                      | 3                  | 14,806             |
| Democracy for All                                | 20,817             | -                  |
| Vote Solar                                       | 1,000              | -                  |
| NWF CCC Funding                                  | 3,096              | -                  |
| Kentfields                                       | 20,119             | -                  |
| Campbell 2022                                    | 16,941             | -                  |
| NWF State Lead CDRW                              | 11,279             | -                  |
| Pittsburgh Foundation                            | 14,337             | -                  |
| Spring Point Partners 2022                       | 15,067             | -                  |
| Rockefeller Wyalusing/LNG                        | 31,446             | -                  |
| Rockefeller Petchem                              | 28,360             | -                  |
| Campbell CVPA Civic Eng                          | 67,311             | -                  |
| NWF CCWC State Lead                              | 20,000             | -                  |
| Campbell CVPA DEIJ                               | 5,000              | -                  |
| LCV Workplan (CVPA)                              | 25,000             | -                  |
| Haas Gap Funding                                 | 15,000             | -                  |
| Colcom 2022                                      | 2,782              | -                  |
| Oak Hill 2022                                    | 39,968             | -                  |
| LCV Bridge Funding                               | 3,250              | -                  |
| Community Foundation for Alleghenies (High Tide) | 70,603             | -                  |
| LCVEF NPVP                                       | 16,254             | -                  |
| NWF CAC 2022                                     | 8,371              | -                  |
| Heinz 2022                                       | 390,692            | -                  |
| Energy Foundation '22-23                         | 145,869            | -                  |
| Total  | <u>\$2,435,202</u> | <u>\$3,444,068</u> |
|  |                    | (concluded)        |

During the years ended June 30, 2022 and 2021, net assets with donor restrictions that are temporary in nature of \$2,870,010 and \$2,694,881, respectively, were released by incurring expenses pursuant to donor stipulations.

## 9. Commitments

PennFuture leases its Philadelphia, Pittsburgh, and East Stroudsburg facilities under non-cancelable operating leases which expire through 2022 to 2028. PennFuture also leases several pieces of office equipment under non-cancelable operating leases expiring through February 2026.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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The minimum annual rentals with a term greater than one year are as follows:

| <u>Year Ending June 30,</u> | <u>Amount</u>     |
|-----------------------------|-------------------|
| 2023                        | \$ 103,112        |
| 2024                        | 43,685            |
| 2025                        | 43,227            |
| 2026                        | 39,693            |
| 2027                        | 39,484            |
| 2028                        | <u>6,602</u>      |
| Total                       | <u>\$ 275,803</u> |

Total rent expense, exclusive of operating cost of facilities and office equipment, amounted to \$108,083 and \$114,740 for the years ended June 30, 2022 and 2021, respectively.

### 10. Economic Dependency

PennFuture is dependent upon grants from various foundations to fund program expenses. For the years ended June 30, 2022 and 2021, PennFuture received 57% and 59%, respectively, from three granting agencies. Discontinuation of, or reductions of such grants would force the curtailment of many program services.

### 11. Contingency

Under the terms of an agreement between PaceControls, LLC and two individuals, PennFuture has a right to receive a licensing fee of \$150,000 and a consulting fee of \$30,000 plus simple interest from May 2007 at 8% per annum. Payment is contingent upon PaceControls, LLC achieving certain levels of capital funding as outlined in the terms of the agreement, such as full funding of a working capital reserve equal to six months of operating expenses and payment of principal and interest on outstanding notes. PaceControls, LLC did not achieve those levels of capital funding for the years ended June 30, 2022 and 2021.

# CITIZENS FOR PENNSYLVANIA'S FUTURE

## NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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### **12. Paycheck Protection Program (PPP) Loan**

PennFuture qualified for and received a loan pursuant to the Paycheck Protection Program, a program implemented by the U.S. Small Business Administration under the Coronavirus Aid, Relief, and Economic Security Act, from a qualified lender (the "PPP Lender"), for an aggregate principal amount of \$310,221 (the "PPP Loan"). The PPP Loan bears interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred, and is unsecured and guaranteed by the U.S. Small Business Administration (SBA). The principal amount of the PPP Loan is subject to forgiveness under the Paycheck Protection Program upon PennFuture's request to the extent that the PPP Loan proceeds are used to pay expenses permitted by the Paycheck Protection Program, including payroll costs, covered rent and mortgage obligations, and covered utility payments incurred by PennFuture. As of March 10, 2021, the loan was forgiven by the SBA in full. PennFuture recorded a gain on loan forgiveness on the accompanying statement of activities.

### **13. Subsequent Event**

Subsequent to year-end, PennFuture's investments experienced a significant decline in fair value due to changing market conditions. PennFuture is aware of this decline and will continue to closely monitor these changes in fair value.